

# National Chiao Tung University College of Electrical and Computer Engineering Teacher Evaluation Committee Established Regulations

Established on October 3, 1995, in the 2<sup>nd</sup> TECC\* meeting of the 1995 academic year  
Amended and approved on October 18, 1999, in the 2<sup>nd</sup> TECC meeting of the 1999 academic year  
Approved on January 21, 2000, in the 1<sup>st</sup> college affairs meeting of the 1999 academic year  
Amended and approved on June 9, 2005, in the 9<sup>th</sup> TECC meeting of the 2004 academic year  
Amended and approved on June 17, 2005, in the 6<sup>th</sup> college affairs meeting of the 2004 academic year  
Amended and approved on October 5, 2009, in the 1<sup>st</sup> TECC meeting of the 2009 academic year  
Approved on December 29, 2009, in the 1<sup>st</sup> college affairs meeting of the 2009 academic year  
Amended and approved on March 15, 2010, in the 3<sup>rd</sup> TECC meeting of the 2009 academic year  
Amended and approved on April 12, 2010, in the 4<sup>th</sup> TECC meeting of the 2009 academic year  
Approved on May 6, 2010, in the 1<sup>st</sup> college affairs meeting of the 2<sup>nd</sup> semester of the 2009 academic year  
Approved and filed on June 30, 2010, in the 12<sup>th</sup> UTEC\*\* meeting of the 2009 academic year  
Amended and approved on April 11, 2013, in the 8<sup>th</sup> TECC meeting of the 2012 academic year  
Amended and approved on February 27, 2014, in the 6<sup>th</sup> TECC meeting of the 2013 academic year  
Approved and filed on April 23, 2014, in the 7<sup>th</sup> UTEC meeting of the 2013 academic year

\*TECC: Teacher Evaluation Committee of the College

\*\*UTEC: University Teacher Evaluation Committee

- Article 1      The National Chiao Tung University (NCTU) established the Teacher Evaluation Committee of the College of Electrical and Computer Engineering (hereafter referred to as TECC) based on the NCTU organization regulations and procedures and TECC **establishment** guidelines (hereafter referred to as the Regulation).
- Article 2      The duties of the TECC are as follows:
1. Review and resolve matters related to appointment, promotion, temporary appointment termination, termination, appointment discontinuation, reasons for lay off, extended services, secondments, and sabbatical for study or research.
  2. Review the appointment of emeritus professors.
  3. Review mandatory items related to other laws and regulations **(including NCTU guidelines)**.
- Article 3      TECC members comprise the convener (the dean) and reviewers.
1. When the TECC reviews and processes critical matters, such as the promotion, new appointment, and termination of instructors, committee members must attend the corresponding meetings, which require the attendance of at least two thirds of the committee members; the agreement of at least two thirds of the attending committee members is required to pass the subject matter.
  2. The dean, each department head, and **the directors of institutes with independent teacher evaluation committees are ex-officio members**. When ex-officio members are excused from attending teacher evaluation committee meetings, they must entrust equal- or higher-level representatives to participate in the voting for each matter. Committee members cannot vote when they are unable to attend teacher evaluation committee meetings.
- Article 4      The number of reviewers is determined based on the number of **full-time** instructors in the department: Departments comprising less than **10 full-time instructors are represented by one departmental ex-officio member; departments comprising**

**between 10 and 15 full-time instructors** must elect two committee members (including various **departmental** ex-officio members); one committee member must be added for every 15 instructors, and for remainders that are less than 15 full-time instructors.

- Article 5      Reviewers are elected from among full-time professors who have published specialized academic papers within the past 3 years; candidates are then elected by instructors who serve positions equivalent to or higher than departmental chair professors.
- Article 6      Relevant unit supervisors who are not TECC members must attend meetings when necessary.
- Article 7      TECC members are elected during the primary election of each academic year for a 1-year term of service; after reelection, the candidate may assume the position for two more terms; former members retire when new members are elected.
- Article 8      Please refer to relevant regulations for matters not covered in the Regulation.
- Article 9      The Regulation has been approved by the college affairs meeting and implemented after reporting to the school teacher evaluation committee; this procedure also applies to relevant amendments.