

National Chiao Tung University College of Electrical and Computer Engineering Dean Selection and Reappointment Procedures

Ratified during 2nd College Affairs Meeting of the 1994-1995 Academic Year, December 29, 1994.
Amendment approved during 2nd College Affairs Meeting of the 2001-2002 Academic Year, June 5, 2002.
Amendment (Renaming) approved during the 6th College Affairs Meeting of the 2004-2005 Academic Year, June 17, 2005.
Amendment approved during 1st College Affairs Meeting of the 2005-2006 Academic Year, September 27, 2005.
Amendment approved during 3rd College Affairs Meeting of the 2008-2009 Academic Year, June 9, 2009.
Amendment approved during 1st College Affairs Meeting of the 2012-2013 Academic Year, October 23, 2012.
Approved during the 7th Executive Meeting of the 2012-2013 Academic Year, November 2, 2012.

1. These procedures are in accordance with the *National Chiao Tung University Organization Regulations* and the *National Chiao Tung University College Dean Appointment Guidelines*.
2. The Dean shall serve for a period of 3 years, and may be reappointed for one additional term. The appointment period, in accordance with the semester system, shall begin on either February 1 or August 1.
3. If the current Dean wishes to seek reappointment, an Associate Dean shall convene a provisional Academic Affairs Meeting for Reappointment of the Dean and select a Chairperson to oversee the voting process prior to 10 months before the end of the Dean's current term. The vote to reappoint the Dean must achieve a consensus by a simple majority of all representatives in attendance. The University President shall convene a meeting to discuss the reappointment and request opinions. With the approval of the University President, the Dean may be reappointed for one additional term.
4. If the Dean does not wish to seek reappointment, he or she should convene a meeting of the Dean Selection Committee prior to 9 months before the end of the Dean's current term. The Dean Selection Committee shall consist of 13 members, comprised of the following:
 - A. One Chairperson appointed by the University President.
 - B. Eight faculty representatives elected by the full-time faculty of each department. Each department shall occupy at least one seat on the committee. The eight seats shall be divided as follows: the Department of Electronics Engineering shall occupy three seats; the Department of Electrical Engineering shall occupy three seats; and the Department of Photonics shall occupy two seats.

C. Four representatives not affiliated with the University retained by the President.

If a member of the Dean Selection Committee is nominated for the position of Dean, he or she shall withdraw from the Committee and shall be replaced by the faculty member with the next highest number of votes from that department.

5. The responsibilities of the Dean Selection Committee will be to recommend candidates, conduct preliminary and secondary reviews, and compile a list of final candidates to submit to the President for selection.
6. Candidates must possess a professorship at a domestic or foreign university recognized by the Ministry of Education, a record of excellence in academics, administrative experience, and leadership qualities.
7. The procedure for recommending candidates is as follows:
 - A. The Selection Committee will evaluate future developmental goals for the College and formulate a list of considerations for candidates, which shall be publicized. The Committee shall then accept internal nominations and conduct its own search for internal and external candidates.
 - B. Internal nominations must be endorsed by 10 or more full-time College faculty. The petitioners must represent at least one half of the departments of the College. Faculty may nominate more than one candidate.
 - C. Candidates chosen by the Selection Committee must be recommended by at least one third of the Committee.
8. The procedures for preliminary and secondary reviews of candidates is as follows:
 - A. After receiving the approval of the candidates, the Committee shall assemble and review information regarding each candidate to investigate the suitability of each candidate based on the considerations listed by the Committee. The Committee shall vote on all candidates and assemble a preliminary list of three to four candidates.
 - B. The Selection Committee shall arrange interviews with candidates to complete secondary reviews. The Committee shall vote on the candidates and present the two candidates with the highest number of votes to the President

for final decision.

C. The selection procedure must remain confidential and may not be disclosed by committee members.

9. If the Dean is absent for a period of 2 months for any reason, the process to select a new Dean shall commence. The President shall appoint a professor to act as Dean until the date on which the new Dean begins his or her term.
10. During a Dean's term, if a motion of no confidence against the Dean is proposed by one third of the entire faculty of the College and is passed by two thirds of the entire faculty, the President shall relieve the Dean of his or her duties.
11. The enactment of these articles is dependent upon their ratification during a College Affairs Meeting and subsequent approval during an Executive Meeting. All amendments shall follow the same procedure.